

Message Text

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13

ORIGIN SY-05

INFO OCT-01 AF-08 ISO-00 /014 R

DRAFTED BY A/SY/NSU:RLPROIETTE:PE

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R 082108Z SEP 76

FM SECSTATE WASHDC

TO AMEMBASSY NAIROBI

UNCLAS STATE 222401

E.O. 11652: NA

TAGS: ASEC, NSU

SUBJECT: TEMPORARY LODGING ALLOWANCES ICO BU1 ARCHIE T.
SOULES, USN

FOR CPOIC SEABEE TEAM

REF: (A) NAIROBI 9279

1. REGULATIONS DO NOT ALLOW ADVANCE PAYMENT OF TLA. STAFF CURRENTLY WORKING TO OBTAIN PAYMENT FOR PERIODS STIPULATED REF (A). IAW UNIT NEWSLETTER FOR APRIL 1976 MBR MUST SUBMIT RECEIPTS FOR LODGING. ALSO COSTS FOR MEALS AND MISCELLANEOUS EXPENSES INCURRED EACH DAY MUST BE ITEMIZED AND SUBMITTED TO OIC, NSU TO FILE WITH CLAIM. REQUEST PO SOULES ADVISE TELEGRAPHICALLY OF COSTS INCURRED EACH DAY FOR MEALS AND MISCELLANEOUS EXPENSES. UPON RECEIPT OF ABOVE INFORMATION CLAIM FOR TLA WILL BE SUBMITTED. COMPUTE COSTS FOR EACH TEN DAY PERIOD AND SUBMIT TELEGRAPHICALLY. BACK UP WITH WRITTEN DOCUMENTATION AND RECEIPTS FOR EACH PERIOD. CLAIMS WILL BE HANDLED AS EXPEDITIOUSLY AS POSSIBLE.

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2. BASED ON PERSONAL EXPENDITURES INDICATED IN REF (A),
BU1 SOULES WILL BE SUBSTANTIALLY OUT OF POCKET FOR EXPENSES

AFTER MAXIMUM TLA ALLOWANCES ARE CREDITED. MAXIMUM TLA
FOR NAIROBI IS \$55.50 DOLLARS PER DAY. ANTICIPATE MBR
SUBMITTING ADDITIONAL CLAIM TO GOVERNMENT FOR OUT OF POCK-
ET EXPENSES AT LATER DATE. SUGGEST PO SOULES RETAIN
COPIES OF ALL RECEIPTS/INFORMATION SUBMITTED TO OIC FOR
FUTURE USE.

3. ADVISE NSU ASAP IF GOVT TEMPORARY QUARTERS ARE AVAIL-
ABLE AT POST AND DATE BU1 SOULES WILL OCCUPY PERMANENT
GOVERNMENT QUARTERS. KISSINGER

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TAGS: ASEC, NSU
To: NAIROBI
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